

Jolly Jingles Market Rules and Guidelines

- 1. THE 2021 JOLLY JINGLES MARKET WILL BE A 1 DAY MARKET. . SATURDAY, November 13, 2021. 9AM - 4PM.**
- 2. Please respect that Southeastern Louisiana University is a tobacco-free campus.**
- 3. JJM does not guarantee WiFi access. You may create a WiFi hotspot using your phone if you cannot log in to the WiFi available at the location.**
- 4. JA of Hammond is not responsible for lost or stolen items.**
- 5. Booth space is limited and will be assigned on a first come, first serve basis after a committee review.**
- 6. Booth Space Rental: Includes a 10'x 10' space that will be taped off. Vendors will provide table(s), shelves, racks etc. as well as booth signage. Vendors will determine how space is set up and used but must remain within their designated space. Note: if you are reserving booth space and do not have your own table(s) they will be available to rent for \$15 each. Please note this on your registration form.**
- 7. Electricity is not included but provided for an additional \$35.**
- 8. Vendors will donate one \$10.00 gift certificate that the JJM will print out for you to sign. Customers will be able to purchase these from the JA Ladies and will redeem in your booth for the day(s) of the market only.**
- 9. All vendors must be present during the market or make arrangements for someone to work for them.**
- 10.No inappropriate items may be sold. Vendors may not display products/items for sale inside cardboard boxes.**
- 11.Vendor is responsible for all sales tax filings (both local and state).**
- 12. Fees are non-refundable once application is received and accepted unless the 2021 JJM is cancelled. If the market is cancelled, all fees and payments will be returned to the vendor.**
- 13. Only one direct sales company/product per booth rented.**
- 14.Vendors will provide table linens, signage and display. Booths and tables must be attractive and neat and not go beyond the assigned vendor space rented. Nothing may be nailed, tacked or taped to the facility property.**
- 15.The fee per booth for vendors applying May 1st - June 15th will be \$135.00.**
- 16.The fee per booth for vendors applying June 16th - July 31st will be \$145.00.**
- 17.The fee per booth for vendors applying August 1st - September 15th will be \$155.00.**

18. The fee per booth for vendors applying September 16th - October 31st will be \$165.00.

19. The fee per booth for vendors applying November 1st - November 11th will be \$175.00.

20. VENDORS SIGNING APPLYING IN NOVEMBER, WILL NOT BE ON THE MAP.

21. The final deadline for vendors to be on the map is October 31, 2021 by 5pm.

We will still welcome vendors to apply up to the 11th of November.

22. Booth fees for all vendors are due once invoiced.

23. SET UP: FRIDAY, NOVEMBER 12TH 2021. STARTING AT 9AM, YOU WILL BE ALLOWED TO ENTER THE BUILDING TO SET UP YOUR BOOTH.

24. Arrival/Departure: Vendors may re-enter the building after 6am Saturday morning November 13th, 2021. Vendors are NOT ALLOWED to break down any part of their booth until 4PM. This will be STRICTLY ENFORCED. If you close your booth before 4pm, you will be fined \$50.00 on your 2022 Registration.